



General Warehousemen, Drivers & Helpers

TEAMSTERS LOCAL UNION 767

Affiliated with the International Brotherhood of Teamsters - Joint Council 80

6109 Anglin Drive • Forest Hill, TX 76119 • Metro (817) 429-9863 Fax (817) 429-0147 • www.teamsters767.com

Brian Perrier
President/Principal Officer



Fernando Romo
Secretary-Treasurer

Checklist During Layoff of Employment from Safran for Members of Teamsters Local Union 767

During this uncertain time, as the world deals with the COVID-19 Pandemic, some members may find themselves dealing with layoff of employment. We are providing this checklist to help guide you through this time. We, at the Union Hall, are here for you and will be available to answer any questions that might arise. To contact us call 817-429-9863 and if you have Safran specific issue ask for your Business Agent, Benny Brooks.

Make sure that your Employer and the Union Hall have good contact information (including current address, phone number and email address)

Verify the Union is aware of the layoff and that the Union has a copy of the layoff letter from the Employer

Confirm that your seniority date is correct on the seniority list (to ensure proper order for recall)

Read and understand the contract language dealing with Layoff and Recalls and any language allowing for payout of vacation, paid time and sick time during this time, if applicable.

Request and submit a temporary withdraw card from the Union to keep you in good standing with the Union and relieve you of financial obligation to the Union Hall during this time.

Apply for unemployment benefits (see link below)

<https://www.twc.texas.gov/jobseekers/unemployment-benefits-services>

Additional information about unemployment insurance and sources of governmental assistance:
(see links below)

www.usa.gov/unemployment

www.usa.gov/benefits

www.benefits.gov

www.texaswic.org

<https://hhs.texas.gov/services/health/medicaid-chip>

Verify with your health insurance to see if continual coverage is available through COBRA payments.

Make sure to stay in contact with your Business Agent, Benny Brooks during this time for updates.